



TEMPLE
CARRIG
SCHOOL

Parent Teacher Association 29th January 2019 - Minutes

Committee: Elaine O'Brien, Pauline Dallaghan, Eoin Condon, Lianne Connolly, Meg Elliot, Catherine Young, Liam Sweeney, Louise Gaskin, Carmel Kearney.

Teacher Reps: Rose Dillion, John McGuinness(Abs)

BoM Reps: Liza Hynes, Alison Hyland(Abs)

Apologies: Brenda McParland, Alan Cox, Mary Daly, Grainne Coleman, Caroline Galligan, Mark Lloyd.

1. Correspondence:

We received contact information for the parents who volunteered to help out at the AGM.

All of our information going forward will be stored on the sharepoint shared drive 2018/2019 and organised into the relevant folders. If any committee members have any issue accessing these documents, please let Elaine or Pauline know.

We received information about a local business foundit.ie who provide a digital labelling system and would like to see if TCG have any interest in the system. Students would buy a pack of labels for €22 and register these on the website. Then when the item is found, the barcode is scanned, and the finder can send a message to the person to tell them how to retrieve the item.

Pauline and Louise to find out more about this, including how the item is identified when it's being picked up and we will discuss at the next meeting to see if it's something that might be helpful.

2. Financial Report:

Current Balance: €2,044

We made €1,400 from the Tesco backpack (€690 of which was given to the Jamaica mustard seed project), €360 from the clothes collection and €1250 from the BOI give together scheme. We had expenses of €276 for the Carol Service reception.

3. Principal's/Catherine's Report/Feedback:

Outstanding Fees – Any ideas welcome for how to secure unpaid fees (e.g. ex-curricular/Young Americans etc). This remains an on-going issue for the school. Elaine to include a reminder in the next newsletter and Catherine planning to send out more reminders, but the school may have to re-consider the system if the non-payment continues and consider either an increased flat-fee, or a system of paying per event/activity.

Young Americans – This was a great success.

4. Board of Management Report:

Admissions policy: Document finalised. Awaiting approval - expected this week.

5. Teachers' Report

Following a request from Adam Rice, the PTA have forwarded on 10 contacts for volunteers to help with doing the TY interviews on March 19th. Rose will check to see if these volunteers need to be Garda vetted.

6. PTA Programme of Activities - Supporting Parents

- **Talks.** Niamh Fitzpatrick talk is confirmed for Thursday 9th May. Consider opening this up to St Kevin's/St Patrick's NS parents. Engagement of other speakers tbc with school, likely to be in 2019/20 rather than this year.

Proposed to plan Mr Cleary to follow on in Sept /Oct 2019 from Colman Noctor talk which is happening

during Wellness Week.

- **Healthy Eating.** Ailbhe is not planning to include a talk by Gillian McConnell (who runs inside out nutrition) during wellness week, but Catherine just going to double check this before Meg contacts Gillian. We are open to engaging Gillian in the future.
- **Work Experience TY Database.** Sub group to include Alison, Liza, Brenda, Liam, Caroline and Elaine. Elaine to schedule meeting with PTA Cttee volunteers within 3 to 4 weeks to plan process.

7. PTA Programme of Activities - Fundraising Initiatives

Golf Classic

- Liza, Louise and Catherine are looking after managing the Event plus the Sponsorship.
- The rest of the committee (led by sub-group; Eoin, Elaine, Lianne, Meg, Mary) are looking after the Bumper Raffle, including Golden Ticket Raffle and Auction.
- Liza and Louise will be sending out a request next week asking parents for their support: prizes, sponsorship, golf teams and tickets for social event.
- The sponsorship sub-group have met and documented all past and potential sponsors. Elaine will put this list on our shared drive and ask the committee to pick the ones that they will contact, once we have all done this, any not picked will be allocated, so that the load is shared with all on the committee.
- We will then have a letter outlining the benefits of sponsorship that we can use when going around to our contacts to ask them for prizes/sponsorship. The initial main focus should be getting our top 10 prizes for the Bumper Raffle. We need these finalised by mid February for ticket printing. (Top 10 prize must be over €100 value).
- Liza suggested, and all agreed that this year, we will not use our money to top up or provide any of the prizes. We already have an ipad pledged, so if we do not get any better prize, then this will be the top prize.
- Last year, selling the tickets in Tesco was successful. This year we'll also try and sell them in Supervalu Greystones and Charlesland, and we will also see if we can sell them at the Rugby club over Paddy's weekend.
- The Tee times this year will be 8:30 (Students), 10:30 (Ladies teams), 1:30 (shotgun start)
All committee members are asked to try and promote the event, particularly the Ladies teams, as we want to sell more of them this year.

8. Any Other Business:

- Newsletter was sent out this week.
- Elaine will re-send the link to our PTA folder, All asked to check that this works ok for them and confirm.
- We decided to schedule the next 3 meetings leading up to the golf classic. We are hoping that all committee members can make a special effort to make it along to these meetings, as there will be plenty to do in the run-up to the event. These are Scheduled for:
 - ❖ **Monday 25th Feb**
 - ❖ **Tuesday 26th March**
 - ❖ **Tuesday 30th April**

9. **Date of Next Meeting:** Mon 25th Feb 2019 (tea/coffee available from 7pm in the staff canteen).