



TEMPLE  
CARRIG  
SCHOOL

## Parent Teacher Association 15th October 2018 - Minutes

**Committee Members:** Elaine O'Brien, Alan Cox, Eoin Condon, Lianne Connolly, Louise Gaskin, Liza Hynes, Mark Lloyd, Pauline Dallaghan, Meg Elliot, Liam Sweeney, Carmel Kearney; Rose Dillion

**Apologies:** Catherine Young, Grainne Coleman, Brenda McParland, Mary Daly, Caroline Galligan.

**Teacher Members:** John McGuinness, Rose Dillion (Teacher Members alternate attendance at meetings)

**BoM Parent Members:** Liza Hynes, Alison Hyland (BoM Members alternate attendance at meetings)

### 1. Welcome:

EOB welcomed everyone to the meeting. Each person at the meeting introduced themselves and mentioned which house their child/ren are in.

### 2. Apologies:

Due to other commitments above listed members were not available to attend this evening. BoM Parent Members and Teacher Parent Members will alternate attendance at each PTA meeting.

### 3. Order and Co-Ordination of Business:

The meetings will be held approximately every month. There will be an agenda issued one week before the meeting.

Please reply to the meeting invitation and ensure to bring agenda with you.

24 Hour's notice of non-attendance required.

Any other business should be raised where possible before the meeting, so this can be added to the agenda.

All minutes and action points will be issued within one week of meeting.

All Committee members need to complete a Garda Vetting form, which they can get from Catherine, and any parents any members that already filled in form may need to adjust the date, so they can be resubmitted. Alan to coordinate.

### 4. PTA Membership and Appointment of Officers 2018-19:

- Chairperson: Elaine O' Brien
- Vice-Chair: Brenda McParland
- Secretary: Pauline Dallaghan
- Fundraising Committee: Eoin Condon and Louise Gaskin
- Treasurer: Catherine Young
- Compass Rep: Grainne Coleman
- PR Newsletter: Caroline Galligan
- BOM Parent Members: Liza Hynes, Alison Hyland
- Teacher Members: Rose Dillon, John McGuinness
- Others: to be appointed as sub-committees/working groups set up

Committee as follows:

Name	Role	House & Year/s of Child/ren	Initials
Elaine O'Brien	Chairperson	Altidore 3	EOB
Brenda McParland	Vice-Chairperson	Kilruddery 3	BMcP
Pauline Dallaghan	Secretary	Avondale 3 & 5	LC
Catherine Young	Treasurer	Staff	CY
Grainne Coleman	Compass Representative	Powerscourt 3	GC
Caroline Galligan	PR & Newsletter	Altidore 3, Tinakilly 3	CG
Alan Cox	Principal	Staff	ACox
Alison Hyland	Board of Management Parent Member	Killruddery 1	AH
Carmel Kearney	Committee	Avondale 2 & 3	CK
Eoin Condon	Fundraising Committee	Tinakilly 3 & 5	EC
John McGuinness	Teacher Member	Staff	JMG
Liam Sweeney	Committee	Avondale 3	LS
Lianne Connolly	Committee	Tinakilly 2 & 5	LC
Liza Hynes	Board of Management Parent Member	Kilruddery 2 & 5	LH
Louise Gaskin	Fundraising Committee	Powerscourt 2 & 5	LG
Mark Lloyd	Committee	Powerscourt 2 & 4	ML
Mary Daly	Committee	Bellevue 1	MD
Meg Elliot	Committee	Bellevue 1	ME
Rose Dillon	Teacher Member	Staff	RD

**5. Minutes from Last Meeting:**

The AGM minutes will be issued to the Committee and they will be put on the school website, and a link will be included on the next PTA Newsletter.

**6. Correspondence:**

Positive response from the Smile Solutions engagement with 60+ participants for this year.

**7. Financial Report:**

€1,385.34 raised from Tesco Bag pack in Sept 2018.

Ensure to save the blue tokens as the school will be represented in Mar/Apr 2019.

**8. Principal's Report and Feedback:**

The Principal thanked the PTA for their continuing support.

**Wellbeing** - Tuesday 9<sup>th</sup> October the teachers had a wellbeing workshop – it allowed the teachers to sit and listen to a complete program of discussion to this highly important topic.

**Parking** - Managed Parking in school 2 afternoons a week and Lidl parking working well.

**Evening Study** - Survey sent out to parents to allow them to give input on cost, supervision, dates and times.

**Admission policy** - publication delayed due to recent change in legislation by DOE, complete legislation to be reviewed and publication of policy will follow.

**Several Management posts were announced:**

Dr. Declan Cathcart – Head of Communications – He will manage communications with parents to ensure there are as few disconnects as possible.

Mark Crean – Head of Extra Curricular Activities

Henry Hurley – Dean of Discipline

Deborah Creen & Wendy Gilmore – Heads of Compliance/Policy Review

Eve Horgan – Resource and Learning

Susan Andrews - Yearbook

Ailbhe McCarthy – Wellbeing

**9. Board of Management (BOM) Report:**

The BOM are eager to work in harmony with the PTA. Parent Member will alternate at each PTA meeting. Nothing to report as new board term still to start. Feedback always welcome. Ailbhe McCarthy and Sinéad Pilkington are the teacher members on the BOM and Teachers will be made aware of the representatives on both BOM and PTA.

**10. PTA Programme of Activities for 2017/2018 and 2018/2019:**

10.1. ***Building Community***

Still progressing with building links to other schools and clubs

10.2. ***Supporting Parents***

TCG Talks will continue. FAQ on webpage to continue as will Newsletters. 2 Talks postponed but will be taking place in 2nd/3rd term of 2018/19 and 2019/20.

Health & Wellbeing

Wellbeing Charter and Policy's may need to be adjusted to support work in this areas.

Ailbhe McCarthy will be the teacher rep leading this area, she is to attend an upcoming meeting to introduce herself and talk about progressing in the area and how the PTA can support it. 2 new PTA members showed an interest in this area. May also add some Healthy eating/Cooking advice to TCG Talks Series and webpage.

10.3. ***Fundraising Initiatives***

All committee members were asked to think of ideas, and timing of these events for the next meeting. It was also suggested that there could be smaller fundraising events planned to collect money for something in particular.

10.4. ***Policy Review***

ACox will forward policies for review during the year. The Student Council may also forward policies for the PTA to review.

**11. Policy Review: - as above.**

**12. Any Other Business:**

2.1. PTA Contact details and personal information

Contact details were collected from the PTA Committee.

2.2. Upcoming Events

7<sup>th</sup> Nov is Careers Fair and PTA support on refreshments will be given by the following members:

7 – 8:30

Pauline

Liam

8:30 – 9:30

Meg

Carmel

Elaine

Mark

Christmas Carols – PTA to help with Refreshments  
Will plan support for this event closer to December

- 2.3. Progressing of Orthodontist Gum Shield Initiative  
Take-up once again a success with 60+ children.
- 2.4. Issuing and Promotion of RSA Safety Gear  
Ideas welcome as to how we can encourage students to wear high visibility gear, this will be issued after the Halloween break.
- 2.5. Acknowledgements  
EOB expressed thanks to the outgoing PTA Committee for all their input, Ken Kennedy, Robert Downey, Fionnuala O' Hara, Eilish Dempsey, Amber Craughwell. Caroline Galligan will not be able to attend meetings but will continue to support with PR/Newsletter.
- 2.6. Garda Vetting  
Previous PTA forms will need date adjusted and be resubmitted. New PTA members will fill out required form.
- 2.7. College Options  
Discussion on Trips to College Open days to further expand on options available to senior students.
- 2.8. PTA Newsletter/Website  
Did You Know – section to be added, this will expand to add CAO, Curriculum and Language/exam support sites.  
Sponsors area of webpage to be completed.
- 2.9. Leaving Cert Subjects  
The school will offer a facility for children to take exam in a leaving cert subject they are learning outside of the school curriculum, closer to 6<sup>th</sup> year the school can request the exam papers and the exam can be taken during the 'missed exam' facility already offered. Some courses will not be available as they are Pilot courses (the Sports and Computers ones were noted)
- 2.10. Clothes Recycling  
School works with Liberty to recycle, we will offer an amnesty to allow parents to send in a bag of clothes and allow them to check out the lost property selection.
- 2.11. Wellbeing  
Ailbhe McCarthy will join the PTA to touch base on how this program will work

**13. Date of Next Meeting: 20th November 2018. Tea/coffee available from 7pm in the staff room.**